



DENNY SANFORD **PREMIER CENTER** Convention Center

Dear Exhibitor,

Welcome to the Sioux Falls Convention Center at the Denny Sanford Premier Center!

The Sioux Falls Convention Center is the exclusive provider of equipment, utilities and food and beverage for the facility.

Your 10 x 10 vendor space will be equipped with the following:

- One (1) 8ft table
- Two (2) chairs
- One (1) wastebasket

If you need additional equipment, please go to our website:

<https://www.dennysanfordpremiercenter.com/p/convention-center-and-arena/exhibitors>

To place your order, please complete and return the order form to Exhibitor Services at ExhibitorServices@premier-center.com.

Advanced orders will save you a substantial amount of money. For the discounted prices, orders and payment should be received 10 days prior to the date of the event move-in. Payment must be made by check, money order, Visa, MasterCard, or American Express.

As a general rule, the Sioux Falls Convention Center does not charge drayage. Exhibitors are responsible for shipping packages to and from the facility. Packages should be mailed to:

Sioux Falls Convention Center
Event Name and Exhibitor Name
Booth #
1201 N. West Ave.,
Sioux Falls, SD 57104

Please make sure to arrange for shipping packages back prior to leaving at the end of your event, as **we are not responsible for any packages left at the facility.**

We are looking forward to a successful event. If you need additional assistance at any time, please call our Event Services Department at (605) 367-7288 or email us at ExhibitorServices@premier-center.com.